

Our mission with **myBlueprint Education Planner** is to offer the most engaging education and career/life planning program to support you and your students.

Here are some ideas to help successfully implement myBlueprint in your school or classroom. More guides, resources, and lessons plans are available for download at www.myBlueprint.ca/support.

☐ TOP 10 (+1) SCHOOL-WIDE IMPLEMENTATION IDEAS

1. Use the **Year-at-a-Glance** guides (Resources > Implementation Guides) to set monthly school-wide objectives by grade. For example:
 - a. Have all students create an account by the end of October
 - b. Have all students create 2 post-secondary/career goals by the end of November
 - c. Have all students reach 50% activity progress by January
2. Choose a department in your school who will be responsible for getting all students to login and activate their accounts (e.g., All grade 9 students will create their account in English class)
3. Promote the use of myBlueprint across all subject areas by having all students create a “Goal Setting” portfolio to which they can add their subject-specific academic and personal goals
4. Invite parents to be part of the planning process. Share the **Getting Started Guide for Parents** (i.e., Curriculum night) and ask them to create an account and link to their child
5. Upload and share a [School Resource](#) with students (e.g., Career fair flyer, Post-secondary application documentation, Scholarship & Bursary information, School Calendar, etc.)
6. Run reports on students’ favourite occupations, post-secondary programs, and institutions to help organize your Post-Secondary Education Fair and/or select guest speakers that match your students’ interests
7. Share important information regarding upcoming school events by sending a school bulletin (e.g., Broadcast the upcoming Post-Secondary Education Fair and attach the event flyer)
8. Build a custom [Exit Survey](#) for your Grade 12 students to get an idea of where your students are headed next, and to evaluate how prepared they feel when transitioning to post-secondary
9. Invite Grade 11/12 “myBlueprint student ambassadors” to support younger students with selecting next year’s high school courses
10. Use a specific lesson plan or Course Package from the myBlueprint Support Page that aligns with a school initiative (e.g., **Handling Stress** lesson plan for Mental Health awareness week or a province-specific **Career Education 10** Course Package)
11. Schedule training for new staff or participate in a drop-in webinar to refresh yourself and staff on student and staff features

☐ TOP 10 TEACHER-SPECIFIC IMPLEMENTATION IDEAS

1. At the beginning of the year/semester, have your students create a portfolio titled “About Me Portfolio” to which they will add artifacts that represent themselves (e.g., Pictures, videos, website links, occupations of interest, journal entries, etc.)
2. Learn more about your students’ learning style distribution by having students complete the *Who Am I Learning Styles Survey* (can be tracked using the *Who Am I Assessments Report*)
3. Have students create a subject-specific portfolio (e.g., “My Science Portfolio” and “My Physical Activity Portfolio”) to document career opportunities related to the field of study, course-specific goals, photos/videos/links of their classroom experiences, and work they are proud of
4. Introduce students to high school courses, occupations, and related post-secondary opportunities in your field of study using the High School Planner, Post-Secondary Planner, and Occupations Planner
5. After report cards/progress reports, have students set a goal for something that they want to improve on in your class for the next report card. Have students check back periodically to check off the steps they have completed, and reflect on whether they have been successful in achieving their goal
6. During homework period (or with your Teacher Advisory Groups), create a checklist for a portfolio assignment on myBlueprint and check students’ portfolio at the end of the period for completion (can be downloaded from your Teacher account)
7. *Looking to share information about a student with staff at your school?* During one-on-one meetings, keep track of a student’s progress, personal interests, and assessment notes (e.g., courses and post-secondary pathway of interest) in an Advisement Log (accessible in ‘My Classes’)
8. *Organizing a class field trip?* Take along the **Experiential Learning Activity!** This activity asks students to reflect on the occupations and individuals they encounter outside of the classroom
9. *Teaching a Career Education, Mathematics, or Business course?* Introduce students to the concept of budgeting with our **Financial Literacy Lesson Plans (7-12)**
10. *Involved with a Work Experience/Co-op/Technology & Vocational Education program?* Encourage students to create a “Work Experience” portfolio to document their journey (i.e., weekly journal entries, personal goals and action plans, videos/photos of their work experience, related occupations and post-secondary programs, updated resume/cover letter with employability and life skills developed)

